

Preferred Vendor Agreement

The Barns at Crest Hill

Operated by Mati Properties, LLC

9390 Crest Hill Road, Marshall, VA 20115

Legal Office: 12700 Knollbrook Drive, Clifton, VA 20124

This Agreement is entered into by:

Vendor Business Name: _____

DBA (if applicable): _____

Primary Contact Name: _____

Email Address: _____

Phone Number: _____

Website: _____

Type of Service Provided: _____

1. Independent Vendor Status

Vendor affirms that they operate as an independent business and are not an employee, contractor, or agent of Mati Properties, LLC or The Barns at Crest Hill. This agreement does not create a partnership or joint venture.

2. Licensing & Insurance Requirements

Vendor agrees to maintain, at their own expense, the following and submit documentation with this agreement:

- A valid business license
- General liability insurance of at least **\$1,000,000 per occurrence / \$2,000,000 aggregate**

- A **Certificate of Insurance (COI)** naming:

Mati Properties, LLC
12700 Knollbrook Drive
Clifton, VA 20124
as **Additional Insured**

If applicable (e.g., for bartending or food service), Vendor will also carry all necessary permits and specialty liability insurance.

3. Code of Conduct & Venue Policies

Vendor agrees to:

- Arrive and depart within the venue's access windows or pre-approved times
 - Follow all venue rules, including those related to alcohol, fire safety, music/noise levels, and décor restrictions
 - Clean up their work area thoroughly
 - Maintain professional and courteous behavior at all times
 - Avoid sub-contracting services without venue approval
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4. Marketing & Photography Usage

Vendor grants permission to The Barns at Crest Hill to use event photography or videography that includes their work (e.g., floral installations, catering setups, rental items, etc.) for marketing purposes.

In return, Vendor agrees that when publicly promoting services performed at The Barns at Crest Hill, they will:

- Credit the venue appropriately

- Include a **do-follow backlink** to <https://thebarnsatcresthill.com> when posting online (e.g., website, blog, social media)
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5. Indemnification & Liability

Vendor agrees to indemnify and hold harmless Mati Properties, LLC, its owners, employees, and representatives from and against any and all claims, damages, injuries, or losses (including attorney's fees) arising out of:

- The actions or negligence of the Vendor or their staff while on venue property
- Any damage to persons or property caused by Vendor's services or equipment
- Any breach of this Agreement or failure to follow venue rules

This clause survives termination of this Agreement.

6. Term & Revocation

This Agreement shall remain in effect unless revoked in writing by either party. The Barns at Crest Hill may revoke preferred vendor status at its sole discretion, particularly in cases of:

- Unprofessional behavior
 - Lack of proper insurance or licensing
 - Failure to follow venue policies
 - Guest or client complaints
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7. Acknowledgment & Signature

By signing below, Vendor confirms that they have read, understood, and agreed to the terms of this Preferred Vendor Agreement and that all information submitted to The Barns at Crest Hill is true and accurate.

Authorized Representative Name: _____

Title: _____

Signature: _____

Date: _____